



Solefield School

Off Games, Match Day & Tournament Policy

Off Games

Students are expected to take full participation in Games if they are well enough to be at school.

Reasons for students missing Games include:

- Appointments (such as medical)
- Permission given in advance by the Director of Sport or Headmistress. If a pupil is ill, it is expected that if they attend school they attend games, unless permission is given by the Headmistress or the Director of Sport.
- Disciplinary matters concerning behaviour etc.
- Being physically unable to participate

Off Games Protocols:

- For a pupil to be Off Games, the school must receive communication from home via phone call, email or letter. This will be forwarded to the Director of Sport, who will keep a list of who is Off Games (*all Off Games Communication should be sent to j.cramp@solefieldschool.org*).
- This list will then be circulated to all members of staff by 1pm to ensure that everyone knows which children should be on site in the afternoon.

Off Games - Training Days:

- Students with Off Games permission should go to West Heath to help and support the teams there unless they are physically unable to do so. They should wrap up warmly and take a drink with them.
- Any students who are unable to go to West Heath for fitness reasons, will go to the teacher in charge of Off Games at 2pm and be taken down-drive at the end of the afternoon with the rest of the school.
- There is a box of sport-related activities for pupils to use in the Director of Sport's classroom. They should not complete homework but they may catch up work missed during a period of absence.

Off Games - Match Days:

- Any pupil who is officially 'Off Games' will go to the teacher on duty at 2pm and be taken down-drive at the end of the afternoon with the rest of the school.
- There is a box of sport-related activities for pupils to use in the Director of Sport's classroom. They should not complete homework but they may catch up work missed during a period of absence.

Kit:

Pupils who do not have games' kit with them will be given the opportunity to contact parents to see if it can be brought in. If not, we will try to lend kit to them. They will not automatically be Off Games.

Match Days

All fixtures (unless otherwise stated) will begin at 2:30pm.

Students in Years 5-8 will change for Matches at 1:30pm, and prepare to leave after changing in good time for their fixtures.

Students will be signed off of school premises before they leave.

Information about fixtures will be released on the Parent Area of the website at least 48 hours before the fixture takes place.

Home Games:

Home Games (unless otherwise stated) will take place at Solefield Road Playing fields or The New School, West Heath. The venue will be noted on the team sheets.

After the fixture has finished, all students will return to school with members of staff where they will attend Match Tea with their opposition.

Parents tea will also be served.

Students can then be collected from yellow triangle on the drive at the time specified on the team sheet.

No student should be collected before the collection time noted without permission by the Headmistress or the Director of Sport. (*All Collections Communication should be sent to j.cramp@solefieldschool.org*).

Away Games:

Away Games will take place at the school/venue stated on the team sheets. There is a list of locations on the Parent Area of the website.

After the fixture has finished, all students will attend Match Tea with their opposition, unless you have received permission by the Headmistress or the Director of Sport.

Parents tea should also be served.

If you are going to collect students from Away Games, you must have written to the Director of Sport to make them aware. Students will not be able to be collected if communication to the Director of Sport has not been received before **12pm on Match Days**. (*All Collections Communication should be sent to j.cramp@solefieldschool.org*).

Tournaments

Please look at the school calendar at the start of each term to see when the tournaments for you child/s age groups are due to take place. Many of these tournaments will be on Saturday's.

Tournament Teams will be sent to parents via email at least 1 week before the event takes place.

Students will be signed off of school premises before they leave and signed back in on return.

If you are going to collect students from Tournaments, you must have written to the Director of Sport to make them aware. Students will not be able to be collected if communication to the Director of Sport has not been received at least 2 hours before the tournament begins. (*All Collections Communication should be sent to j.cramp@solefieldschool.org*).